

DASHMESH INTERNATIONAL SCHOOL

NARAINGARH BYE-PASS, CHHEHARTA, AMRITSAR.

(RTE NO. 11680986)

Ref. No. D/S/179/21

Date 01/07/21

SCHOOL MANAGEMENT COMMITTEE (SMC)

Sr. No.	Name of Members	Address	Occupation	Designation	Contact No.
1.	Maninder Singh S/o S. Gurcharan Singh	Naraingarh, Chheharta, Amritsar	Business	President	9779048047
2.	Balbir Kaur W/o Jarnail Singh	Kabir Park, Amritsar	Service	Member Secretary	9463224350
3.	Komal Sharma D/o S. Jaswant Singh	Chheharta, Amritsar	Service	Teacher Representative	9877575716
4.	Charanjit Kaur W/o Jagdish Singh	Amritsar	Service	Teacher Representative	9780161165
5.	Sarabjit Kaur	Amritsar	Service	Parents Representative	9463224350
6.	Balwinder Singh S/o Satnam Singh	Amritsar	Service	Parents Representative	9877575716
7.	Amarjit Singh	Amritsar	Principal, Khalsa College Public School, Amritsar	CBSE Representative	9463224350
8.	Abhishek Puri	Rani Ka Bagh, Amritsar	Principal, Jagat Jyoti School, Amritsar	Boards Representative	9779363627
9.	Rajeev Sharma	Greenfield, Amritsar	Professional	Manager	9780161165
10.	Dr. Navpreet Singh	Chheharta, Amritsar	Doctor	Member	9463224350
11.	Mandeep Singh S/o Harinder Singh	Amritsar	Architect	Member	9463224350

Maninder Singh
President
Dashmesh International School,
Naraingarh Bye Pass, Amritsar.

Balbir Kaur
Headmistress
Dashmesh International School
Naraingarh Bye Pass, Amritsar

CONSTITUTION OF SCHOOL MANAGEMENT COMMITTEE

Introduction:

These rules and regulations of Parent Teaching Association has been framed with a view to turn the smooth functioning of school and shall be strictly adhered to by all the members throughout their period of membership. The rules and regulations shall not be changed altered or amended without the consent of the General Body of the Parent Teaching Association.

Management:

- (a) The management of the affairs of the Society shall in the School Management Committee comprising not less than 7 persons including the office bearers.
- (b) Without prejudice of the generality of the foregoing he executive management of the affairs of the Society in respect to policy, property, relationship with Government, Finance and staff shall vest in the School Management Committee.
- (c) The School Management Committee shall have the power to appoint any person as its member in addition to or in the place vacated by any member.
- (d) The School Management Committee shall meet atleast one every quarter. Nine members shall constitute the quorum. A minute book recording the names of members, present business transacted at the meeting and decision taken shall be maintained by the Secretary
- (e) The President of the Society shall preside at every meeting of the School Management Committee.
- (f) Any question which arises at a meeting of the School Management Committee shall he decided by consensus, failing which by a majority of votes, each member having one vote, in case of equality of votes, the President shall have a casting vote,
- (g) The School Management Committee shall formulate procedure and guidelines for induction and retirement of its members.
- (h) Removal of a member from the School Management Committee shall be by two third voting in favour of such removal, by other members of the School Management Committee.
- (i) Each member of the School Management Committee shall be answerable only for his own acts, neglects or defaults and not for those of others.
- (j) The President shall be the Chief Controlling Officer of the Society. He shall supervise co-ordinate, guide, regulate and conduct the work of other office bearers and members. In the absence of the President, the Vice-President shall act on his behalf
- (k) The Secretary shall be the chief Executive Officer of the Society. He shall be responsible for having the decision of the School Management Committee implemented and ensuring that all


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statutory provisions and Executive orders issued by the Central, State and Local Authorities or complied within the time.

Powers & Duties of Members:

a) Powers of selection of staff owes to Head Mistress/President.

- b) Members are expected to actively involve themselves in achieving the objects of the Society.
- c) Members shall bring matters of importance to the notice of the general body infra for its consideration.
- d) The members can participate in the every meeting; express their view for better management of the society.
- e) The members shall have the voting right and to give any representation to the President for the betterment of the community.
- f) Every member of the Society has the right to inspect the records of the Society and the Secretary shall grant the necessary permission for the same at all reasonable times.
- g) A member shall not be liable for personally for any expenditure or liability' of the Society or any loss of the Society's income or assets, unless he is guilty of fraud or gross negligence.
- h) Any member shall be entitled to appoint another member as his proxy to attend a meeting of the Society and speak a vote in his stead.

School Management Committee: (Formation and Functions)

- i) The affairs of the Society shall be managed by the Body known as "School Management Committee" i.e. President, Secretary, Cashier and members.
- ii) The members to the School Management Committee shall be elected from amongst the members by a majority of votes by the General Body once in a year.
- iii) The names, addresses and occupations of the members so elected to the School Management Committee shall be communicated to the Registrar of Societies within two weeks of its formation.
- iv) The School Management Committee shall not stand dissolved merely on account that any of its members has resigned or otherwise left the Society, but the remaining members of the School Management Committee shall have the powers to nominate any member in his place till the next general election.
- v) No member of the School Management Committee shall be entitled to any fee or remuneration for the work of the Society except for the actual expenses or travelling allowance incurred,

Funds vested in the School Management Committee:

The funds (movable and immovable) of the Society shall be vested in the School Management Committee which shall have the powers to administer the same.


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